

TREVERBYN PARISH COUNCIL.

ANNUAL GENERAL MEETING held on May 9th 2023

Rockhill Business Park

Present : Councillors – Chairman Mrs A Roberts , L Allen, Mrs J Burnhill, P Highland, G Hooper, M Luke, Mrs M Rance-Matthews, K Stephens, Mrs A Wills, Parish Clerk, David Stevens and Deputy Clerk Darren Hawken.

Apologies : Councillors M Shand and G Tregidga

There were no members of the public present

Chairman Mrs A Roberts commenced the meeting by welcoming everyone.

There were no declarations of interest.

The minutes of the Annual General Meeting held on May 10th 2022 had been circulated and were accepted as a true and accurate record. Proposed by Cllr M Luke, seconded by Cllr Mrs J Burnhill. All in favour.

Min AGM23/01 Chairman's Report

The Chairman's report had been circulated to all members of Council. Members of the committee expressed a wish to record a vote of thanks to the Chairman for her excellent report and her dedication to the role.

MinAGM23/02 Police Report

The Clerk stated that It had been anticipated that a member of the force would be attending as he was aware that PCSO S Tibbles was on rest day and unable to present the annual police report.

Min AGM 23/03 Financial Report for year ended March 31st 2023 .

The Clerk had circulated the Income & Expenditure Accounts for the year ended March 31st2023 and then gave a breakdown of the figures, answering any relevant questions.

It was proposed by Cllr Mrs J Burnhill, seconded by Cllr G Hooper that the accounts be adopted and the annual governance statement be approved and accepted with thanks to the Clerk for his continued work. All in favour.

Consideration was then given to applications from various organisations seeking Section 137 funding:

Treverbyn Community Trust - Councillors felt application did not meet the correct criteria.

Imerys Bowls Club - Assistance with refurbishing changing rooms	£1000	Chq no 03630
Friends of Menacuddle Well – Clearance of under-growth	£600	Chq no 03631
Treverbyn Village Show - purchase of trophies,etc	£250	Chq no 03632
Biscovey Youth Football - purchase of defibrillator	£1255	Chq no 03633

Min AGM23/04 Election of Officers and Committee Members

The Chairman handed over the meeting to the Clerk for the election of Officers:

He commenced with the election of Chairman and Deputy Chairman and there was only one nomination for each position. It was proposed by Cllr M Luke, seconded by Cllr Mrs A Wills that Mrs A Roberts and M Shand be re-elected Chairman and Deputy Chairman. This was agreed by Council.

Committee Representation

Finance & General Purposes: Chairman, Deputy Chairman, L Allen, G Hooper, M Luke and Mrs A Wills

Planning: Chairman, L Allen, G Hooper, K Stephens and Mrs A Wills.

Rights of Way/Footpaths: Chairman, L Allen, Mrs J Burnhill, G Hooper, Mrs M Rance-Matthews and M Shand.

Council Staffing Committee: Chairman, Deputy Chairman, L Allen, Mrs J Burnhill, G Hooper, M Luke and Mrs A Wills.

Representatives on Hall Committee

Bugle Village Hall	Cllr K Stephens
Penwithick Community Hall	Cllr Mrs A Wills.
Treverbyn Community Hall	Cllr P Highland
Trethurgy Village Hall	Cllr M Luke

Emergency Incidents: Chairman, Deputy Chairman, Cllr Mrs J Burnhill, Cllr M Luke and Cllr K Stephens.

Neighbourhood Plan: Deputy Chairman, Cllr Mrs J Burnhill, Cllr P Highland and Cllr K Stephens.

Inspection Council Property : Chairman, Cllrs Mrs A Wills, Mrs M Rance-Matthews and K Stephens.

Climate Change, Environmental & Tree Wardens : Cllrs L Allen , Mrs J Burnhill, P Highland, M Luke and G Tregidga.

Deeds/ Finance Officer: Cllr Mrs A Roberts.

Clay Community Network representative: Cllr L Allen, Mrs J Burnhill and G Tregidga.

Parish Community Funding representatives: Cllrs M Shand (Chairman), L Allen and G Hooper.

Cllr K Stephens reported that he had recently attended some training along with the Deputy Clerk and suggested that the Parish Council should form a Communications Committee. This was then proposed by Cllr K Stephens, seconded by Cllr P Highland. All in favour.

Communications Committee: Cllrs Mrs J Burnhill, P Highland, Mrs M Rance-Matthews, K Stephens, M Shand and the Deputy Clerk D Hawken.

Min AGM 23/05 County Councillor reports

Cllr P Guest had provided a written report (circulated) and he thanked the Parish council for the support and assistance he had received.

Min AGM23/06 Any Other Business

- The Clerk stated that there had been no application to amend the Council’s standing orders, financial regulations or any policy.
- It was suggested that the Council looked at the costings for ‘Welcome to Treverbyn Parish’ gateway signs.
- Cllr Mrs J Burnhill mentioned that the gate had been damaged at the entrance to the new clay trail at Carthew. It was agreed that could be mentioned to Imerys representatives at the meeting to be held with them and representatives of St Austell Brewery at the Sawles Arms on May 10th.
- A meeting had also been arranged with representatives of Bugle Hall on May 11th.
- The Clerk also took names of councillors who wished to attend the pit to port tour arranged by Imerys:

May 16th 2.00 – 4.00 pm Cllrs Luke and Stephens.

May 24th 9.00 – 11.00am Cllrs Allen, Highland, Roberts, Shand and Deputy Clerk.

There being no further business the meeting closed at 9.05 pm.

..... Chairman Date