

TREVERBYN PARISH COUNCIL

ANNUAL COUNCIL MEETING

held on May 14th 2024, 6:30pm at Rockhill Business Park

Present: Cllr L Allen, Cllr Mrs A Double, Cllr P Highland, Cllr B Hollis, Cllr G Hooper, Cllr Mrs J Killacky, Cllr M Luke, Cllr Mrs M Rance-Matthews, Cllr K Pollard, Cllr M Shand, Cllr K Stephens, Cllr G Tregidga, Cornwall Councillor P Guest, PCSO S Tibbles, the Clerk D Stevens and Deputy Clerk D Hawken.

Members of the public present: There were two members of the public in attendance.

Before the commencement Cllr M Shand asked if members were content for the meeting to be recorded and all were in favour.

ACM01/24 Election of Chairman. The Clerk stated the first business of the meeting must be the election of a Chairman for the forthcoming year. He acknowledged that there had been one nomination, Cllr Mrs A Roberts duly proposed and seconded. He then asked if there were any further nominations on the night, Cllr K Stephens proposed Cllr Mrs A Double this was seconded by Cllr P Highland. Cllr Mrs A Double immediately declined to accept the nomination, therefore Cllr Mrs A Roberts was duly elected as Chairman.

ACM03/24 Election of Vice Chairman. The Clerk then stated that there had been one nomination for Vice-Chairman, Cllr M Shand which had been duly proposed and seconded. There were no further nominations from the floor and Cllr M Shand was elected as Vice-Chairman for the forthcoming year.

At this point the Deputy Clerk explained the legal requirements under The Local Government Act 1972 that the Declarations of Office needed to be signed. In the absence of Cllr Mrs A Roberts this would be done at the next convenient time.

The Clerk advised members of the reasons for the absence of Cllr Mrs A Roberts and that a Chairman needed to be elected for the continuation of the meeting and Cllr M Shand was proposed by Cllr L Allen, seconded by Cllr Mrs J Killacky. All in favour.

ACM05/24 Apologies for Absence: There was one apology received from: Cllr A Roberts

ACM06/24 Public participation:

A resident of Trethurgy thanked the Clerks for notifying the residents of the meeting by means of the website and various social media sites. He then referred to the Chairman's report and in noting that the Council was now at full complement he asked what is the procedure that relates specific areas of councillor's representation within the Parish. The Clerk briefly gave a breakdown on the process as to when the process of elections of members, when the elections take place and what happens re co-opted members up until the next election. The resident was thanked for his attendance and was invited to call in the office at a later day when the whole process could be explained.

A resident of Molinnis, Bugle then asked about the progress of the Neighbourhood Plan emphasising that it seems to be taking a lengthy time since its original launch. Cllr M Shand responded by providing information on Draft2 that had been provided at the Neighbourhood Plan's committee meeting on the previous night. It was at the stage that it would soon be submitted to Cornwall Council for Environmental Impact Assessment and Habitat assessment then it will hopefully be ready to go to a second public consultation later in the year. The resident then enquired about the repair of the bridge at Lower Molinnis Moor. It was explained that the demise of the StARR project had curtailed the expected work but it was hoped that a representative of that project would be attending a Parish Council meeting in the near future to find an alternative option for the repair of the bridge. Finally, comments were made about the state of the grass at the Lower Molinnis Play-area and when it would be cut. The Deputy Clerk assured the resident that it was included in the full cutting schedule provided by the new contractors and stated that he could confirm the pre-arranged date for Molinnis at the end of the meeting.

ACM07/24 Minutes of Annual Council Meeting:

It was resolved to adopt the minutes of the meeting held on May 9th 2023 and confirmed for accuracy. Proposed by Cllr L Allen, seconded by Cllr K Stephens. All in favour of adoption by those who had been present at the said meeting.

ACM08A/24 Devon & Cornwall Police Report.

The Chairman then invited PCSO S Tibbles to present the Annual Devon & Cornwall Police Report.

He enlarged on various specific areas within the Parish, emphasising the work with Housing providers on Anti-social behaviour issues and shoplifting in the Bugle area.

He referred to a new police website police.uk that provides detailed information on crime within any specific area.

He also reminded Council that there is a new funding stream of £500 - £2500 for community funds being provided by Cornish Lithium.

He expressed a hope that more reporting of crime is encouraged as the need is for a paper trail to provide evidence of crime and for future resources.

Chairman Cllr M Shand asked if there was any way the Parish Council could do to assist the Police. The officer hoped that the new website could be advertised on various sites and then enquired if there was any progress on the park. Cllr M Shand then provided details of projects that he hoped could be progressed in the near future for Bugle Skateboard Park.

PCSO Tibbles then answered some questions and was then thanked by the Chairman for the excellent service he provides for the local community.

ACM08B/24 Cornwall Councillor's Report.

Cornwall Councillor P Guest had provided a written report that had been circulated and there were no questions from members. Cornwall Councillor M Luke had nothing to report stating he felt there was enough to deal with on the agenda.

ACM09/24 Chairman's Report.

Chairman Mrs A Roberts had provided a written report of the year that had been circulated and placed on the website. Cllr Mrs A Double asked that it be noted how really good the report was and appreciate the time taken in the preparation.

ACM10/24 Finance Report:

The Income & Expenditure report for the year ended March 31st 2024 had been circulated and the Clerk gave a breakdown of the figures. There were no questions from members. It was proposed that the accounts be adopted and the annual governance statement be approved and accepted with no conflict of interest with any auditing authority. Proposed by Cllr Mrs A Double, seconded by Cllr M Luke. All in favour except Cllrs Allen, Highland and Shand who had provided goods to the Council during the year.

At this point the Deputy Clerk gave details of online banking and explained that more of our suppliers are not accepting cheques payments. He requested that this could now be taken to the next Finance & General Purposes meeting to finalise the details. It was proposed to agree in principle that this now progressed through the committee, proposed by Cllr Mrs J Killacky, seconded by Cllr L Allen. All in favour.

The Clerk then asked for Council to consider the annual subscription of the Clerks & Council monthly newsletter of £15.50. It was proposed by Cllr M Shand, seconded by Cllr Mrs A Double to continue the subscription. All in favour.

ACM11+12/24 Appointment of Members to Committees

Prior to any discussion on appointments to committees the Clerk explained that the distribution of forms at the meeting on April 30th was to give councillors the opportunity to express their interests in advance, provide for the Clerks notice of where voting would be necessary and to speed up the process at the Annual Council meeting. He thanked all those councillors who had returned the forms and the subsequent list was projected on the screen.

(i) Finance & General Purposes/ Staffing.

The Chairman and Vice-Chairman plus Cllrs L Allen, G Hooper, M Luke stood for re-election and the subsequent vote that was agreed on a show of hands involving 3 other councillors led to the election of Cllr Mrs M Rance-Matthews.

(ii) Planning Sub-committee

The Chairman and Vice-Chairman plus Cllrs L Allen, G Hooper had expressed their interest to continue. At this stage Cllr K Stephens, who had not returned his form of preference, retracted an earlier statement to the Clerks that he had not been left out from meetings in the previous year and stated he would be happy to continue on the committee. There were two other councillors who had expressed an interest and the subsequent vote led to Cllr M Luke being voted on to the Planning sub-committee.

(iii) Footpaths

The Chairman and Vice-Chairman plus Cllrs L Allen, G Hooper, Mrs M Rance-Matthews indicated they would like to continue. Cllrs B Hollis, Mrs J Killacky, M Luke and G Tregidga had expressed an interest and as there was no obligatory requirement on numbers, all were elected.

(iv) Emergency Incidents

The Chairman and Vice-Chairman plus Cllr M Luke expressed a wish to continue. Cllr K Stephens when questioned stated he was happy to continue and Cllr Mrs A Double was also elected.

(v) Appointment of Council representatives to Village Halls.

Trethurgy Village Hall	Cllr M Luke
Bugle Village Hall	Cllr Mrs A Roberts.
Penwithick Community Hall	Cllr G Tregidga.
Treverbryn Community Hall	Cllr P Highland.

(vi) Property Inspection

Cllrs Mrs A Roberts and Mrs M Rance-Matthews were content to continue and Cllr L Allen stated he would like to be included.

(vii) Neighbourhood Plan

Cllrs M Shand, P Highland and K Stephens expressed their wish to continue and Cllrs L Allen, B Hollis and Mrs J Killacky were also added.

(viii) Climate Change & Environmental

Cllrs L Allen, P Highland, M Luke and G Tregidga re-elected plus Cllr Mrs J Killacky to be added.

(ix) Deeds Officer/ Financial Inspector

Cllr Mrs A Roberts was re-elected.

(x) CAP Clay Community Network

Cllrs L Allen and G Tregidga were content to continue. At this point, Cornwall Councillor P Guest confirmed that anyone would be welcome to attend but Treverbryn Parish would only be able to have one vote.

(xi) Community Funding Group

Cllrs L Allen, G Hooper and M Shand content to continue and Cllr Mrs A Double was added.

(xii) Heritage and Historical

This has been introduced has a new committee by Cllrs L Allen and G Tregidga who wished to interact with the Council's website to increase the profile of the Council.

(xiii) Communications

Cllrs M Luke, Mrs M Rance-Matthews and M Shand indicated that they were happy to continue. At this point following a further referral that there had been no response from two members on the expression of interest forms, Cllr P Highland stated his annoyance that this had been placed on record. He was then added back on the committee. It was then confirmed the reason for the introduction of the forms and Cllr K Stephens asked that a longer time period be given for the submission of the papers. Cllr Mrs A Double suggested a method of good practice for consideration.

ACM13/24 Standing Orders & Financial Regulations

The Deputy Clerk stated that all councillors had been provided with a number of specimen documents that included policies and revised model standing orders dated May 2022 which would supersede the current 2018 edition, hence no decision or amendments can be made at this meeting. On the advice of CALC it was strongly suggested that the revision of the standing orders and financial regulations be scrutinised by a working group, ideally the Finance & General Purposes committee and to look and review also the proposed new policies. Any amendments will be considered and then the documents will be brought back to Full Council for ratification. The wording of the agenda for tonight's meeting has been carefully crafted so that all that is required at is for the Council to agree the process of adoption of the revised Stading Orders (NALC 2022) and the new Financial Regulations (May 2024 edition). It was proposed by Cllr M Luke, seconded by Cllr Mrs M Rance-Matthews that this process is adopted. All in favour.

At this point the member of the public from Molinnis left the meeting.

ACM14/24 Code of Conduct

It was resolved to re-adopt the Code of Conduct for a further year. Proposed by Cllr L Allen, seconded by Cllr Mrs A Double. All in favour.

ACM15/24 Policies. The Deputy Clerk continued by clarifying the reasons for the introduction of a number of new policies and he referred to documentation received during his current training schedule which recommends adoption of essential and some mandatory legislations for good practice. He emphasised that this should be adopted to protect Councillors, the Council and everybody. Questions were asked at the procedure and time-scale for comments submissions. It was clarified that the best process would be via e-mail as early as possible prior to the meeting of the afore mentioned committee with their delegated powers.

ACM16/24 Civility and Respect Pledge. Vice-Chairman, Cllr M Shand outlined the details of the pledge and confirmed that everyone understood and agreed to its adoption. Proposed by Cllr G Tregidga, seconded by Cllr M Luke. All in favour.

ACM17/24 Emergency items. It was confirmed that there were no emergency items received.

ACM18/24 Confidential matters. The Clerk, Deputy Clerk, Cornwall Councillor P Guest, PCSO S Tibbles and the member of the public from Trethurgy left the meeting.

The Chairman thanked everyone for their attendance and closed the Meeting at 8.05 p.m.

.....(Chairman)

.....(Date)

Treverbyn AGM 2023-24 Report – PCSO Steve Tibbles

St Austell Neighbourhood Team currently comprises 8 x Police Officers known as Neighbourhood Beat Managers, 5 X Police Community Support Officers, and 3 Tri-Service Safety Officers covering 3 geographic patches of St Austell- East, Town and West teams.

Staffing changes for the last 12 months include an additional 2 NBM's to join the team over the next couple of months. Sergeant Ian Chambers has temporarily moved to an Acting Inspector role, with NBM Will Chesterfield taking over as Acting Neighbourhood Team Leader in his absence. Inspector Matthew Trevivian remains Sector Inspector for St Austell.

The team covering TREVERBYN includes NBM Steph TANN, PCSO Steve TIBBLES, and PCSO Ally RELF. There will be another NBM joining this patch very soon as part of the additional 2 officers.

3 Tri-Service Safety Officers are based in Fowey, Lostwithiel and St Dennis Fire Stations. Their role is to provide early intervention, prevention, and an operational response.

They work collaboratively with Devon and Cornwall Police, Cornwall Fire and Rescue Service, South Western Ambulance Service NHS Foundation Trust, and Cornwall Council's Anti-Social Behaviour Team.

The TSSO role provides the three emergency services with a presence in otherwise hard to reach communities. The early intervention work that the TSSO's carry out reduces demand and impact on the 3 emergency services.

There are plans to open further TSSO locations in the near future.

St Austell Neighbourhood Team also works closely with Cornwall Council Anti-Social Behaviour Team, and the ASB Caseworker Katherine James is responsible for St Austell and outlying areas, utilising the Local Authorities specific powers to work with the Police to combat Anti-Social behaviour.

Treverbyn Parish ASB data:

2023-2024

311 x Crimes in total reported, with no specific trends. This is a slight reduction from 320 crimes the previous year.

28 x ASB reports for this period, some including neighbour vs neighbour disputes which are not necessarily ASB but reported as such.

Police have received 90 intelligence submissions for Treverbyn parish area during this year, and St Austell Neighbourhood Team would like to remind members of the public of the importance of reporting incidents, crimes, and submitting intelligence. Intelligence can help Devon and Cornwall Police to build a picture on crime in the area, including organised crime groups (OCG's) and County Lines Drug Supply. Using this information from the public, Devon and Cornwall Police target known suspects and carry out proactive work to disrupt crime. Aside from the additional methods of contacting Police, such as 101 telephone, email and webchat, Crime Stoppers is an excellent method of reporting information via their website, or their telephone number **0800 555 111**. Important to note the source of the information is protected and never revealed to the subject.

Significant incident- 10TH April 2024.

ARSON, TRENEAGUE, ST STEPHEN

This is a report of a high value arson, damage so far totalling approximately £85,000, whereby a cow shed has been set on fire. Inside the closed shed were 23 cattle, estimated value of £2000 each. At this time, no cattle have been harmed/destroyed but were endangered, a neighbour was able to release the cattle from the shed before they were destroyed. Offender has left the shed on fire without releasing the cattle. Residential properties were nearby on the other side of the road, no further than 20 meters from the fire. It has had a larger impact on the community, with the fire covering the majority of the village with smoke. No injuries/harm to life has been identified at this time.

Enquiries into this crime remain ongoing, and St Austell Police would like to appeal to any potential witnesses that have not already come forward, who may be able to provide valuable information on this incident. Please contact Police quoting reference 50240084035.

St Austell Neighbourhood Operations 2023-24

Op Sceptre- Begins today 13th May

This is a weeklong intensification period to draw public attention to knife crime. Various activities will be undertaken in the Force area to target those who are unlawfully carrying knives, or using knives in crime.

Some of the activities undertaken by St Austell Neighbourhood during 2023-24....

May 2023

Closure obtained at an address in St Austell following persistent ASB at the address and following an Affray involving a large knife. This court order prevents any persons from accessing the property for an initial 3-month period, whilst the housing organisation later obtained full possession of the property.

December 2023

Drug intelligence received relating to drug supply in the nighttime economy. Drug warrant obtained and executed by St Austell Neighbourhood Team, a quantity of drugs located and significant cash seized from the address.

December 2023- 'Op Limit'

This was a pro-active Traffic Operation targeting drink and drug driving during the festive season, in partnership with the No Excuses Team and Safety Camera Partnership. Numerous traffic offences observed and drivers reported. Driver arrested for drug driving.

January 2024 and March 2024

Closure Orders obtained at Cornwall Magistrates Court against 2 individual properties in St Austell due to persistent Anti-Social Behaviour. These remain closed at this time.

March 2024- 'Op Scorpion' intensification week

Op Scorpion is Devon and Cornwall Police's force-wide response to drug related crime. Within St Austell, Safeguarding checks were carried out to victims of cuckooing, known drug suppliers were targeted for checks, several persons were arrested for drug offences and successful drug warrants were executed in the St Austell area.

TREVERBYN PARISH COUNCIL – Cornwall Councillor P Guest

ANNUAL REPORT - MAY 2024.

Another year gone by, where does the time go?

I'd like to start this report off for thanking you, the Parish Council for your hard [and often unsung] work throughout the year. It can be a thankless but also a very rewarding task, residents tend not to realise that you are volunteers serving the community in your own time.

I've kept in close contact with both the Chair and the Clerk and attended as many monthly meetings as possible. I've also kept you all up to date with my monthly written reports. Despite all this, my mantra remains unchanged, please do not wait until the next meeting, if something crops up that you think I can help with, get in touch straight away.

It has been a busy year. I suppose one of the main items of note for this Parish is the successful roll out of the new waste collection system. Being the first area of approximately 52,000 households did bring its teething problems, but in general these were soon resolved and lessons have been learnt from us 'Guinea Pigs' which will make the current roll out in South East Cornwall much smoother.

These are exciting times within the Electoral Division, there is a lot going on and the 3 major projects that I would like to mention are the A30 Link road to St Austell, which is now back on schedule following a delay due to the horrendous weather that we've experienced recently. The Mid Cornwall Metro Link which will deliver improvements and enhancements to both Roche and Bugle stations and Cornish Lithium which should bring economic prosperity and jobs to the area.

The new indoor skate park [TR7] has opened in Roche and we currently have 2 grant applications going through to build a Village Hall in Whitemoor and the Bugle Library of things mobile van. The application for Bugles' van has reached the final stage of consideration and is being put before the board at the end of this month. These projects are being funded through the Shared Prosperity Fund and the donkey work is being done by our new Clay Country Community Area Partnership of which this Parish is a member and I would encourage you to come along to our meetings as your input is important to us, especially if there are any local projects that you feel may benefit from funding.

Work continues [albeit slowly] on the Bugle Skate Park regeneration project. The current stumbling block is the release of the piece of land between Barry's Field and the current skate park. This is on the process of being devolved to the Parish Council by Wainhomes.

Once this has been resolved, we will be in a position to submit our grant applications to fund this project. There has been informal consultation with local youngsters and the feedback has, in general, been positive. There will be a formal public consultation as part of the overall process, and I consider this to be vital. By promoting early involvement from the residents of the village, especially the younger generations, the aspiration is to build a sense of ownership and pride in the project which in turn will lead to a certain amount of self-policing. This approach has proved to be successful in Roche and should help the new park flourish.

Within the Division, I was pleased to get the decision to not open the Ebenezer Polling Station for the recent Police & Crime Commissioner election reversed. I did pop in at lunchtime on the day to thank the staff on duty, they said that it had been a quiet start but hoped that it would pick up later on in the day. I have asked Electoral Services for the turnout number out of curiosity, although it is irrelevant, if just one person was able to cast their vote there, it justifies having the Station in place. Also, on the day, I made a point of dropping in on all the Polling Stations in our patch to thank the staff on duty for their efforts, before pulling an all-nighter at Bodmin verifying the count, followed by an early start and long day at Carn Brea for the actual count. I did sleep well on Friday night!

Talking of elections, I was heavily involved with the Cornwall Youth Council elections and the subsequent first sitting. I am always inspired by the young people involved and their fresh outlook or different take on the issues they face. This term I will be mentoring the group dealing with feeling safe and safe spaces. We've met once so far, and I have been bombarded with loads of good ideas and have been given plenty of homework!

Casting my net even wider, Armed Forces Day centred around Falmouth was a great success. Given my service background, it was a given that I would be heavily involved with it and it was heartening to see Cornwall turn up in numbers to support our Armed Forces.

With my Vice Chair of Cornwall Adult Education hat on I was pleased to meet the Minister for Education Gillian Keegan M.P. recently to discuss the devolution

of the Adult ed budget to Cornwall Council and the opportunities to offer job training and apprenticeships to our residents.

You will have been kept up to date throughout the year by my monthly reports, a lot has been achieved, but there is always so much more to do.

Once again, thank you for your efforts this year and I'm looking forward to working closely with you in the year to come.

Peter.

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