

TREVERBYN PARISH COUNCIL

ORDINARY FULL COUNCIL MEETING

Tuesday 25th February 2025 at Parish Offices, Rockhill Business Park.

Present: Councillors – Cllr Mrs. A Roberts (Chairman), Cllr L Allen, Cllr Mrs. A Double, Cllr J Eyre, Cllr G Hooper, Cllr Mrs. J Killacky, Cllr M Luke, Cllr Ms L Marshall, Cllr K Pollard, Cllr Mrs. M Rance-Matthews, Cllr M Shand and Cllr Mrs. M Thomas.

Also in attendance: The Clerk Mr D Hawken and Deputy Clerk Mr D Stevens

Members of the public present: One member of the public was in attendance, a prospective new Councillor.

Min FPC16/25 - Apologies: Cllr P Highland, Cllr B Hollis, Cllr G Tregidga and Cornwall Councillor P Guest.

Min FPC17/25 - Declarations of Interest: None recorded

Min FPC18/25 - Public Participation

There was no requirement to hold this agenda item

Min FPC19/25 - Minutes of the Full Council meeting held on January 28th 2025

The minutes of the Full Council meeting held on January 28th 2025 had been circulated and were approved.

Prior to the meeting, a written amendment to the Full Council minutes held on the 28th January was submitted by Cllr P Highland stating that there was an error. Cllr P Highland did not vote in support of agenda item 8, the approval of the January 2025 financial accounts. Proposed by Cllr Mrs A Double, Seconded: Cllr L Allen to support the correction of the minutes and subsequently approve. All in Favour.

Min FPC20/25 - Matters arising from the previous Full Council minutes

There were a few matters arising that would not be included in agenda items.

- Min FPC05/25 – Local Community Speed Watch Group are now undertaking active sessions now that the inaugural meeting and subsequent training has taken place.
- Min FPC05/25 – Old Molinnis Institute land clearance has now taken place.
- Min FPC05/25 – Old Carclaze Infant School has now been auctioned for £262k
- Min FPC07/25....
 - Missing Highways bollard at Ruddlemoor – REPORTED
 - The Clerk confirmed that the Parish Council were in regular contact with Highways, regarding the ongoing traffic issues on Roche Rd, Bugle as a result of the local road closures.
 - Overflowing dog waste bin at Carloggas – ACTIONED
 - TV fly tipping at Carloggas – ACTIONED
 - Tree survey request at Lower Molinnis Play Area – ACTIONED
 - Molinnis Crossing Trench Issues – REPORTED
 - Treverbyn Cemetery Grass Verges – No further reports
 - Salt Bin refilling of salt – ACTIONED
 - Lower Molinnis Bonfire Issues – REPORTED to Environmental Health
- Min FPC08/25 – Zoom Subscription has now been cancelled – RESOLVED
- Min FPC08/25 – Website changes now requested – ACTIONED
- Min FPC08/25 – Community Chest grant award now received for the purchase of a new bench at Trethurgy
- Min FPC08/25 – Transfer of funds from the Reserve Account to the Current Account – ACTIONED
- Min FPC10/25 – Parish Asset Inspection points of note – ACTIONED
- Min FPC11/25 – Local Election literature circulated to all Councillors. ACTIONED

Min FPC21/25 – Cornwall Councillor Reports

Cornwall Councillor P Guest submitted a comprehensive written report prior to the commencement of the meeting which was duly circulated to all Councillors in advance (see attached). There were no questions asked on its content.

Cllr M Luke did not submit a written report in advance of the meeting. He went on to verbally inform Councillors that only that day, he had been involved in a Full Council meeting at Cornwall Council re, the approval of the Budget.

Min FPC22/25 - Matters of interest within the Parish

- Cllr Mrs. M Rance-Matthews that the tarmac around the drain opposite No 8 Ruddlemoor, has disintegrated. **Action: Clerk.** In addition, it was duly noted that the missing 'Stop' sign adjacent to the Sustrans Trail near to Ruddlemoor Green has now reappeared. **Action: Clerk to refer the reinstallation to the Maintenance Team.**
- Cllr M Luke informed Councillors of the forthcoming 'Meet the Leader' event at Penwithick Community Hall. Furthermore, Council received a minder regarding the Mid-Cornwall Metro Consultation events. Trethurgy Village Hall are holding their AGM on Friday 28th January. Lastly, the volunteer day at Carn Grey Quarry will proceed.
- Cllr Ms L Marshall informed Council of a forthcoming Litter Pick around the clays, notably in Bugle. They would happen on a monthly basis. Equipment has been supplied by Biffa.
- Cllr Mrs. M Thomas reported the poor condition of the traffic calming through the 20mph zone in Ruddlemoor. **Action: Clerk to report to Highways**
- Cllr Mrs A Double reported on recently attended meetings, appertaining to the forthcoming temporary closure of the A391 distributor road.
- Cllr G Hooper reported a missing footpath sign near to Bluebarrows. **Action: Clerk to report**
- Cllr M Shand enquired as to the new point of contact at Griffiths. The Clerk informed Councillors that would seek an update on this matter. **Action: Clerk**

- Cllr M Shand raised the subject of the area of land (woodland), behind Barry's Field in Bugle. The status of the potential land transfer from Wainhomes to the Parish was raised. The Deputy Clerk read the last email correspondence from Peter Crawford. It was agreed to contact Pater Crawford on this very matter. **Action: Clerk / Deputy Clerk.**

Conversations then proceeded to take place regarding the future of the Skateboard Park and the land mentioned above. It was agreed to undertake a public engagement session, but any initial ideas/plans would need to be presented to the public at that early stage. An Open Day was suggested, potentially at the Village Hall. It was agreed to form a working party to proceed on this matter.

Councillors wishing to be involved: Cllr M Shand, Cllr Mrs M Thomas, Cllr Ms L Marshall and Cllr L Allen.

- The Clerk reported that a member of the public had contacted the office regarding the poor condition of Stenalees Band Room. Matter ongoing
- Reports of dog fouling and large amounts of litter were reported at Bugle Car-Park. The Clerk has since reported this issue, accompanied with photographic evidence, to Cornwall Council.
- The Clerk informed Council that a replacement salt bin for Trethurgy had now been actioned. Imerys have now replaced the previously damaged salt bin.
- Correspondence has been received from Ian Findler, regarding the offer of a Mobile Speed Activation Sign for the hamlets of Ruddlemoor and Trethowel. The Clerk to continue conversations directly with Ian.
- The Clerk informed Council that he has actioned the removal of black bins bags full of household and dog waste on a section of the Sustrans Trail.
- The Clerk has reported to Cornwall Council Highways, a blocked drain on Fore Street, Bugle.
- Correspondence was relayed to Council that the auction outcome of the Old Carclaze Infant School site, reached £262,000.
- The overflowing dog waste bin at Carloggas has now been RESOLVED. A collection discrepancy at Biffa (Roche) was the reason for this very issue.

- The Clerk informed Councillors that correspondence has been duly circulated appertaining to the proposed Virtual Footway at Trethurgy. This very item will be considered at the next meeting to be held on Tuesday 11th March.
- Two rather large potholes in the Carbean vicinity have been duly reported to Highways
- The Clerk relayed the following road closure notifications from the Streetworks team
 1. A391 North East Distributor Road, St Austell – 4th to the 7th March (19:00 to 07:00)
 2. Roche Road, Stenalees. 21st February to 25th April. (24 hours)

Min FPC23/25 – Finance

Councillors were presented with a list of Income & Expenditure Accounts for the period end February 2025. A detailed breakdown of transactions was provided by the Clerk and it was agreed that the accounts be approved.

It was therefore **RESOLVED** to approve the monthly accounts. Proposed: Cllr M Luke, Seconded: Cllr M Shand. All in Favour.

Other financial matters

Confirmation was provided by the Clerk that the remaining Section 106 monies left appertaining to Land at Hallaze Road, be held by Cornwall Council until the final knotweed treatment had been completed.

Min FPC24/25 - Correspondence

The Clerk informed Councillors of the following correspondence that has been circulated to all Councillors (for information only):

- Redruth Town Council – Letter to all Councillors, regarding Cornwall Second Homes Council Tax
- Cornwall Council – Town and Parish Council Newsletter
- London Hearts – Defibrillator Scheme
- Notification of Rospa Play safety Inspections to take place in the month of April 2025

- Ocean Housing – Notification of intention to sell No 4 Council Houses, Rescorla.
- Clerks and Chairs Meeting for Parish Councils within the CAP area, diarised for Monday 17th March. Hosts: Treverbyn Parish Council.
- Mid Cornwall Metro Consultations
- West Carclaze Dental Facility correspondence, forwarded by Cllr M Luke.
- Treverbyn Community Trust
- CCF / CLUP Funding Briefing
- Election information and forthcoming course details from CALC.
- Visit Cornwall Tourism Summit Returns

Min FPC25/25 – Extraordinary Staffing Committee Meeting – 18.02.25

The minutes of the Extraordinary Staffing Committee Meeting were circulated to all Councillors in advance of the meeting. It was **RESOLVED** to accept the minutes as a true and accurate record, whilst formally adopting the recommendations put forward. Included in the recommendations, were the adoption of six new employee polices, a Scheme of Delegation document and a new Appraisal Policy and accompanying form.

Proposed: Cllr Mrs M Thomas, Seconded: Cllr J Eyre. All in Favour.

Min FPC26/25 – CALC Government Consultation Meeting

It was **RESOLVED** to use the CALC model template as a basis to feedback the Parish Council's consultee comments, re the Government Strengthening the Standards and Conduct Framework for Local Authorities in England. Proposed: Cllr M Luke, Seconded: Cllr Mrs M Rance-Matthews. All in Favour. **Action: Clerk to submit Council response.**

The Clerk warmly encouraged Councillors to submit their own individual responses to the consultation.

Min FPC27/25 – Feedback on the CAP Meeting held on 24.02.25

Councillors that attended the recent Community Area Partnership Meeting fed back its content to Council. Items discussed and reports presented:

- Cornwall Council Residents' Survey

- Planning Enforcement
- Local Plan and Call for Sites
- Devon and Cornwall Police Report
- CLT Representative – Emma Trethewey

Min FPC28/25 – Neighbourhood Development Plan

The Clerk confirmed that following a recent meeting with the NDP Consultant Mr P Webber, some subtle changes have been made to the draft plan. These changes have now been implemented and the final version of the NDP has been submitted to Cornwall Council for initial examination. The Clerk explained the process hereon in.

Min FPC29/25 – Land appertaining to the Old Molinnis Institute Site

The Deputy Clerk provided an update on the land clearance on the site of the Old Molinnis Institute, Red Lane, Bugle. The land has been cleared to an excellent condition. Informal consultation has already begun with members of the Lower Molinnis Neighbourhood Group. The overgrown hedge and brambles at the rear of the site was mentioned and it was agreed to speak to Habitat Restoration Co on advice regarding this matter. Equally, it was in agreement that the lone tree at the front of the site, be taken down.

Min FPC30/25 – Devolution

The Deputy Clerk relayed to Council, latest updates regarding the Devolution project. Councillors were notified that there would be a meeting, diarised for Monday 24th March to visit various sites under the umbrella of Phase 1 with Cornwall Council representatives. Equally, Councillors were informed that Heads of Terms for the Trethowel Recreational Field had now been agreed. The drafting of the transfer documents will now commence. The Capital Grant Award financial figures would also be drawn up. The proposed payment schedule of such a grant, was relayed to Councillors.

It was **RESOLVED** to proceed on this basis. Proposed: Cllr Mrs A Double, Seconded: Cllr J Eyre. All in Favour

MIN FPC31/25 – Clerks – Smaller Councils Meeting on 24.02.25

The Clerk recently attend a meeting of Smaller Council Clerks. He reported back to Council on the items raised by fellow Clerks at the meetings, including points of note that CALC County Officer Sarah Mason made on various matters.

Min FPC32/25 - Emergency Items

There were no emergency items raised and therefore, no requirement to hold this agenda item.

The Chairman closed the public meeting at 9:17pm

The Chairman then asked the Clerk and Deputy Clerk to leave the room before the next agenda item, that being Confidential Items.

**The Clerk and Deputy Clerk left the room and did not return thereafter*

Min FPC33/25 - Confidential Items

Council then went into closed committee to discuss the following:

- *Staffing*

1) It was **RESOLVED** to adopt the proposed NALC benchmarking survey outcome conducted by CALC for the Clerk's position to: LC3 substantive benchmark range (37-41) to take effect from 1st January 2025, to then be reviewed in the Autumn of 2025.

Proposed: Cllr M Luke, Seconded: Cllr G Hooper. All in Favour

2) Update provided to members regarding the change of job rolls in the office. In the absence of clear delegation and terms of reference, it was **RESOLVED** to delegate the responsibility to Cllr M Shand to retain the service of an external advisor as required.

Proposed: Cllr L Allen, Seconded: Cllr Mrs. J Killacky. All in Favour

..... (Chairman)

..... (Date)

TREVERBYN P.C. MONTHLY REPORT – CLLR P GUEST

FEBRUARY '25.

Good evening, everybody. You'll be delighted to hear that this report will [unlike last month's], not be another version of War and Peace, but mercifully far briefer!

Apologies for the late submission of my report, but I deliberately delayed writing it until after today's crucial vote.

Hot off the presses, I have spent the day in New County Hall, debating and voting through next year's budget.

The main headline is that Council Tax will be increased by 4.99% next year. This was a decision that we did not take lightly, however, given the spiralling costs, particularly those of Adult Social Care and those that fall under the umbrella of the Children's and Families Directorate as well as the shortfalls in Government funding to Cornwall Council, we felt that we had no choice.

In previous reports, I have written in great detail about the challenges facing Cornwall Council and do not intend to repeat them here, but I hope that I have made clear the fiscal pressures that we are under.

By law, we have to present a balanced budget, and had it not been passed today, we would have run the real danger of having a budget imposed on us by central Government. Instances in other parts of this Green and Pleasant Land have seen some Councils increase [under Government guidance] their Council Tax by figures far higher than the current 4.99% limit, which would hit residents' pockets even harder.

I was pleased to see some of you at the recent launch of the Bugle Library of Things van. It was well attended and thank you to all who supported this £94k of Shared Prosperity Funding project. It took a lot of work, time and effort to get it on the road and I am looking forward to the benefits and support this will bring for our residents.

A couple of events that are coming up this week within the Parish and I hope that they will be of interest to you.

Firstly, there is a public consultation on the proposed 'Active Travel' measures being held in Bugle Village Hall on Thursday 27th February from 10.30 until 17.30 which you may find interesting, and should you not be able to make this meeting, you will have a second opportunity to see the plans at Roche Victory Hall on the following day from 10.30 until 18.30

Secondly, we will be holding a 'Meet the Leader' event in Penwithick, also on Thursday night starting at 19.00. Here you will be given the chance to hear from Cllr Linda Taylor and ask her questions.

I will be present at all 3 of these functions and look forward to bumping into you at one of them.

As promised, a short and sweet report this month. Should anything crop up that you think needs my attention, please do not wait for our monthly meetings, just either send me an email or pick up the phone.

Peter.

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